

## Career Profile:

# Location Manager

A Department Manager is responsible for the supervision of staff and day-to-day operations. Promoting team leadership is a strong qualification for this position.

### What Responsibilities Will I Have?

- Employ, train, develop, supervise, and terminate personnel within a designated retail location
- Handle merchandising, budgeting, credit control, accounting, inventory, and expense control
- Provide quality service within acceptable productivity ratios
- Direct and perform fieldwork, including selling and building good will
- Comply with all government regulations to maintain a minimal level of liability for the retail location (i.e. OSHA Wage and Hour Law, EEO, Sales Tax, etc.)
- Operate the business for adequate return on investment to keep it financially sound.
- Responsible and accountable for all environmental and safety compliance at retail locations
- Maintain good relations with local civic leaders, patrons and board, keep the co-op image at a very high level in the community
- Supervise truck and equipment maintenance, routes, degree-day systems, used of loaned equipment, which requires climbing, crawling on and around equipment being inspected
- Handle all complaints promptly and thoroughly
- Responsible for budget compliance
- Responsible for management of branch merchandise
- Build relationships with suppliers and customers

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## Progressive Ag Center, LLC

### What Education & Training is Needed?

A Bachelor's degree in ag business, or marketing is preferred; some specialty degree like horticulture or animal science may work in some environments

### What High School Courses Are Recommended...

Agricultural Education, mathematics, business and computer courses

### Typical Employers

Co-ops, private and company owned retail stores, or self employment

### Other Titles

Branch Manager, Department Manager, Sales Manager, Operations Manager